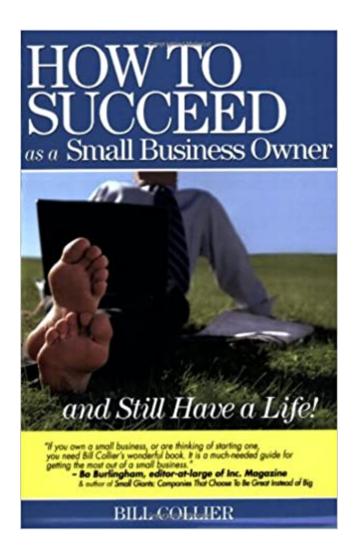


## The book was found

# How To Succeed As A Small Business Owner ... And Still Have A Life





## **Synopsis**

"How to Succeed as a Small Business Owner ... and Still Have a Life!" An "owner's manual" for small businesses! Put your business on "auto-pilot." Learn how to ... - Use your business as a tool to enhance your personal life - Set ambitious goals and achieve them - Develop a real, working business plan - Use values to provide guidance to your staff - even when you're not at the office -Get the right people on your team and keep them there - Delegate effectively - Create a "self-healing" culture that practically fixes its own problems - And much more "If you own a small business, or are thinking of starting one, you need Bill Collier's wonderful book. Bill writes clearly and succinctly as a small business owner who learned how to do it right. His book is a much-needed guide for anyone who wants to get the most out of the small business experience." --Bo Burlingham, editor-at-large of Inc. magazine About the Author: Bill Collier is a long-time entrepreneur who knows what it's like to have to "make payroll." Bill earned success the hard way grinding it out for years after starting his first business, and learning from his own mistakes. After a good first few years, his company hit a wall. Morale was low, employee turnover was high, and cash flow was awful. In near desperation, he discovered a number of common-sense management approaches that saw his firm through years of prosperity. Product Details: Printed: 164 pages, 6.00" x 9.00", perfect binding, black and white interior ink, full color paperback cover ISBN: 0-9777-7850-9 Publisher: Porchester Press Copyright: A A© 2006 Bill Collier Language: English Country: United States Edition: First Edition

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### **Customer Reviews**

"Bill Collier has been there and done that. His book points out what you can do to help yourself succeed." -- Jack Stack, Founder and Chief Executive Officer of SRC Holdings Corporation, author of The Great Game of Business, and the father of the Open-Book Management movement "Bill Collier's wonderful book is a guide for getting the most out of a small business." -- Bo Burlingham, editor-at-large of Inc. magazineand author of Small Giants: Companies That Choose To Be Great Instead of Big

Bill Collier is a long-time entrepreneur who knows what it's like to have to "make payroll." He has started, grown, bought and sold several successful small companies over a nearly 20 year period. Through it all, he managed to spend plenty of quality time with his wife and two daughters, get involved in a wide variety of organizations for his church, his kids' schools, and his community. He also found time to read lots of books, attend educational conferences, to be active in trade associations, and to write regularly for business publications. He is evidence that being successful in business ... and still having a life ... are not mutually exclusive goals.

This book has a straight forward design keeping things on the ground... I really enjoyed reading it because it's well balanced between concepts and stories and you can read it in a short period of time. For a small entrepreneur like myself trying to grow, found the book pretty usefull in topics like: goal setting and planning model, systems policies and procedures, the corrective action system, job delegation, performance indicators and proper communication whitin the management team. Maybe we know the concepts, but needed to have clear in our minds, but above all, need the how-to implement when have limited resources. It's more like a "small bussiness checklist" properly illustraded with the correct amount of detail. I've found this book usefull and without a doubt, recommended.

This is a must read for any small business owner. Written from the perspective of someone who has actually done it, this book is a clear, straightforward approach on how to have a better business and a better life. From the opening story of Bob's Printing Company, a typical small business owner drowning in a sea of things to do, we are given practical, real-world advice on personal priorities, delegation, marketing, hiring, planning, profit sharing, and more. The assessment at the end is an invaluable tool to help you know where you stand as a small business owner. Get it, read it, do it!

Bottom line: It requires lots of work to be able to kick back and let your business run itself instead of run you. But the author gives great guidance on what, when, and how to accomplish the ability to take time away from your business while it runs without you. Some paragraphs in this book could easily be expanded into chapters or even whole books. But a busy small business owner has no time for a whole book. I ended the book feeling "I've got a lot of work to do" - but you probably will too after reading How to Succeed as a Small Business Owner... and Still Have a Life.

#### Taught me everything I know

I'm an avid reader/researcher and now and entrepreneur so I have read LOTS of books on small business. This is the first book that I really felt "got it!" The writer clearly knows what it is like for a small business and has realistic tips and ideas for growing your business the right way and ending up where you want it to be. The title initally appealed to me since running your own business can be so draining. This book was approachable, easy to read, and had actionable ideas from the beginning. I also like that it "got" the realities of being a small business owner and didn't take up your time with worthless "exercises" or visions of what your business plan should be like. After reading this book I was so inspired to create my own business plan and start working on business improvements laid out in the plan. The book helped me find the clarity I had really be lacking and it made me feel like it wouldn't be too difficult or onerous to do. This book is a MUST for every small business owner who wants to see their business grow in a sustainable way!!! I can't recommend it highly enough.

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I recently read Bill's book as part of the Ellensburg Downtown Association's Brown Bag Business Basics series, and this is clearly one of the best small business resources I could recommend to any small business owner. The book is a deceptively easy read, and yes, as Bill freely admits, it's loaded with Clich $\tilde{A}f\hat{A}$ ©s. But Bill is able to move past the clich $\tilde{A}f\hat{A}$ ©s and get right to the meat of the issues leaving the reader with solid useable information to act on at the end of each chapter. From the very basics of understanding why you're in business to begin with, to planning for your businesses succession this book is a tremendous resource for any small business owners and includes some of the best advice I've read on the hiring process and why it's so important to the success of an business. Clearly one of the best books that we've shared with our downtown

business owners here in Ellensburg.

We started a business 4 years ago (landscape consultancy practice in the Middle East), with one staff. The business has been a financial success (now with 24 staff) but we gave up many important things to achieve it. We read so many books on how to run a business. Bill's book was the one which helped us to chart the path to a balanced lifestyle. Appendix A is a checklist made from the chapter summaries. We use this periodically to score ourselves on how well we are maintaining a healthy balance. It's a worthwhile quick exercie. The book starts with "week in the life of" a frazzled buiness owner, and ends with a "week in the life of" a successful small business owner. Just read these two and you will feel like reading the rest of the book. I recommend this book to everyone who is starting or running a small business. It is a great guide.

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